

Arthurs Creek Mechanics Institute Emergency Plan

FIRST AID.

First Aid Kits and Fire Blanket are on the Kitchen shelf to the right of the stove.

IN AN EMERGENCY DIAL



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AND ASK FOR FIRE BRIGADE, POLICE OR AMBULANCE and quote **906 Arthurs Creek Rd, Arthurs Creek. 3099**

EVACUATION.

If it is necessary to evacuate the building, proceed to the **Assembly Area** outside the Arthurs Creek Primary School Crossing area.

Access via

-  the front gate of the Hall, turn left and follow the footpath up to the crossing.
- or
-  the common gate into the School Ground and move to the main school gate.

FIRE.

1. Assist any person in immediate danger ONLY if safe to do so.
2. Close the door.
3. Call the Fire Brigade on **000**.
4. Attack the fire if SAFE to do so.
5. Evacuate to Assembly Area.
6. Remain at Assembly Area and ensure everyone is accounted for.

ASSEMBLY AREA

ARTHURS CREEK PRIMARY SCHOOL GROUNDS

